



PO Box 274 • Eastham, MA 02642

**MINUTES**  
**Thursday, February 21, 2008**  
**Council on Aging**

The monthly meeting of EDOA board members took place on February 21, 2008 at 6:00 PM.

Members Present: Cindy Nicholson, Lu St Aubin, Bernie Kaplan, Ed Daniels, Katrina Boucher, Pat Engstrom, Lynne Bates, Linda Van Nest, and Mary Beth O'Shea. Guest Member and Consultant, Loretta Neilsen, was also present.

The board convened prior to the 6:30 PM meeting which was open to the public in order to discuss the resignation of Maureen Fagan from the Executive Board due to professional and personal considerations.

Cindy Nicholson opened the meeting by suggesting that she take on the position of Acting President. Lu St. Aubin had agreed to take on the position of Acting Secretary. Cindy then asked Ed Daniels if he would be able to take over Acting Vice President and he agreed. All members were voted into these positions.

At 6:30 PM, we welcomed the following members and guests: Carolyn Castiglione, Kathy Herrick, Erin Shupenis, Judith Sendak, and Pat Maxwell.

New Board Members

Erin Shupenis was voted in for one of the opening positions on the Board. Pat Engstrom has spoken to Kirsten Davies who may be able to assume one of the open positions and she also recommended Marty Haskel as a possibility for the remaining position.

Treasurer's Report

Treasurer's Report for the period of 1/31/08 to 2/21/08 was approved.

Mary Beth O'Shea mentioned that we might want to consider a family membership rate of \$15.00. As it is, two member families are only paying \$10.00.

Ed Daniels had very good information regarding tax filings, etc. that were given to Mary Beth O'Shea for reference when the tax filings are being prepared.

- State Filings:
- Non Profit - \$500 fee
- Treasurer responsible for all State filings
- Grants – Pat Engstrom agreed to follow up on possible grants to assist with the expenses.
- Cindy Nicholson handed out Charitable Organization Board Guidelines for our review.

Pat Maxwell suggested that we might want to tap into the non-resident taxpayers association for future membership. These items will be reviewed at a later date.

### Emergency Pet Shelter

Pat Engstrom discussed the status of the future Emergency Pet Shelter. She also updated the new board members, as well as the guest members, of the history of this enormous project. Pat recently received a final version from Town Administrator Sheila Vanderhoef regarding the basic requirements and expectations the Town has for a future emergency pet shelter. Briefly, the following two issues alone appear to make this project a difficult one for the Town to wrap its arms around.

- There will be no provisions for non-residents and their pets in an emergency.
- The required pre-emergency forms will be difficult to collect from residents, especially the elderly, who we view as the biggest population to benefit from this shelter.

Various suggestions by our new board members and guest members were made on this topic:

- Contact the Neighborhood Watch Captains Committee to see if each block captain would be able to conduct a survey in their group regarding resident pets and the interest in the emergency pet shelter.
- Gather comments from members. Present them at our next annual meeting.
- Establish a phone tree – canvas owners and pets.
- A first come - first serve approach is more acceptable than to exclude anyone in need of shelter.
- Hand out flyers and copies of the Town's report at various places, including the post offices so that we can continue to educate the public about the shelter's progress.
- Contact the Brewster Animal Rescue League regarding their requirements for taking in pets in an emergency situation.

We agreed that a separate committee meeting on all shelter issues is necessary. Time and place will be decided later.

#### Clean Up Committee, etc.

We want to continue to help the Town by having clean up days. Claire Bransfield volunteered to coordinate the Wiley Park committee. Katrina Boucher offered to head the First Encounter group and we will look for someone to volunteer for the Dyer Prince beach.

Loretta Neilsen suggested we have a pick up contest. The winner with the heaviest bag will win a bottle of wine and have his/her picture taken for the paper.

Erin Shupenis suggested coordinating with the part-time residents for a clean up and beach party.

Bernie Kaplan suggested we host a "just for fun" day for pets and owners. Perhaps a Non-Pedigree Dog Show. We might be able to do this on a town beach in the spring. We can have ice cream for the kids and treats for the pups as well.

Mary Beth O'Shea advised the Town Recreational Director, Mark Powers has agreed to put the mutt mitts receptacle up at the Bee's River end of First Encounter Beach. He will wait until the ground thaws.

Lynne Bates mentioned that a resident told her the receptacle was already up at the First Encounter parking lot. Mary Beth visited the lot on 2/23/08 but was unable to find it. The one Mark Powers has is still in his office.

#### Fund Raisers

Pat Engstrom will pursue with the Red Cross a CPR class or first aid class for pets.

The meeting adjourned at approximately 8:00 PM. Next meeting March 20, 2008 at the C.O.A..

Respectfully submitted,

Mary Beth O'Shea  
Treasurer

